

INTRODUCTION

NAME: _____

The Board evaluation process is designed to provide Directors with an opportunity to examine board effectiveness and make suggestions for improvement. The questionnaire is intended to be a tool that will engage directors in an open and constructive dialogue about its performance and allow the Board to identify where it needs to improve its performance.

PROCESS

In October each Director will be asked to complete the questionnaire. An independent, unrelated facilitator, will summarize the input of the Directors on a confidential basis and review the summary with the Board. A special session will be convened in November for a full and comprehensive discussion of Board performance and next steps for improvement.

SECTION A – BOARD ORGANIZATION

- 1. Do you think the Board has an appropriate balance of skills, experiences and backgrounds? Yes Somewhat No

- 2. Do you think the Board calendar is organized effectively with respect to the number of meetings, timing of each meeting and location? Yes Somewhat No

- 3. Do you think the Board has the appropriate number and type of committees in place? Yes Somewhat No

- 4. Do you think the Board orientation program provides Directors with the appropriate depth and breadth of information? Yes Somewhat No

What other information would be of value?

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5. Do you believe the Board and Committees' terms of reference provide an appropriate framework for the Board's responsibilities? Yes Somewhat No
6. Do you think Board and Committees' practices reflect the terms of reference? Yes Somewhat No

7. Do you think Board and Committee members have sufficient expertise and knowledge to ask key questions, challenge management and make a judgment about the level of performance? Yes Somewhat No

8. Are you satisfied with the opportunities for education (both internally within VIHA and externally), in keeping with your responsibilities, that you have been afforded as a Director? Yes Somewhat No

SECTION B – BOARD & COMMITTEE MEETINGS & MATERIALS

9. Do you think Board and Committee meetings are properly focused on significant matters such as strategy and policy? Yes Somewhat No
10. Are the right things placed on the agendas? Yes Somewhat No

11. Do you believe Board and Committee meetings allow sufficient time to discuss the business at hand? Yes Somewhat No

12. Do you think Board and Committee meetings allow for candid, constructive discussion and critical questioning? Yes Somewhat No

13. Do you consider presentations at Board and Committee meetings to be generally of the appropriate length and content? Yes Somewhat No

14. Do you find that pre-meeting materials clearly identify the significant issues, trends or developments for the Board or Committee's consideration? Yes Somewhat No

15. Do you think that pre-meeting materials provide appropriate context and background information to support informed decision-making? Yes Somewhat No

16. Do you find that pre-meeting materials are received in sufficient time to allow for adequate preparation? Yes Somewhat No

SECTION C – INTERACTION WITH MANAGEMENT

17. Do you think Board meetings enable Directors to

a) seek and obtain sufficient input from Management to support effective Board decision-making? Yes Somewhat No

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b) provide advice and counsel to the Chief Executive Officer?

Yes

Somewhat

No

18. Do you think the Board and management understand and respect each other's roles?

Yes

Somewhat

No

19. Do you think the process for monitoring and evaluating the Chief Executive Officer's performance is satisfactory?

Yes

Somewhat

No

20. Do you think the processes for reviewing Management compensation and succession planning are satisfactory?

Yes

Somewhat

No

21. Do you believe Directors receive sufficient exposure to or information regarding Succession Plan candidates?

Yes

Somewhat

No

22. Do you think Directors receive appropriate information between meetings to keep abreast of significant issues, trends or developments?

Yes

Somewhat

No

SECTION D – INTERACTION BETWEEN BOARD/MANAGEMENT AND GOVERNMENT

23. Do you think the interaction between the Board/management and government is appropriate? Yes Somewhat No

24. Do you have confidence that the organization is functioning within federal and provincial statutes and legislation? Yes Somewhat No

SECTION E - BOARD RESPONSIBILITIES & REPORTING

25. Do you believe the Board plays an effective role in the strategic planning process? Yes Somewhat No

26. Do you think the operating and capital budgets support the Authority's ability to meet its strategic plan? Yes Somewhat No

27. Do you think the Board has established appropriate and clear benchmarks for performance against which the strategic, health quality, human resources, operating and capital plans can be measured?

Yes

Somewhat

No

SECTION F – QUALITY

28. Are you satisfied that there is a systematic approach to quality improvement for the Authority, including a quality plan that meets or exceeds best practices?

Yes

Somewhat

No

29. Do you think the Board is sufficiently challenging in defining intended targets and results?

Yes

Somewhat

No

30. Are you satisfied with how the Board monitors performance across all of its responsibilities, e.g. health quality, finance, human resources and accreditation?

Yes

Somewhat

No

SECTION G – MEDICAL STAFF

31. Do you think management has appropriate systems in place to ensure physicians are meeting practice standards while performing in programs offered by the Authority?

Yes

Somewhat

No

32. Do you feel the on-going relationship the Board and management have with the medical staff is constructive? Yes Somewhat No

SECTION H – FINANCIAL

33. Do you think the Board receives adequate briefings on the principle risks of the organization, and on its systems for identifying, managing and monitoring such risks? Yes Somewhat No

34. Do you think management has adequate systems in place to identify, manage and monitor the principle risks of the authority, including the integrity of the authority's internal control and management information systems? Yes Somewhat No

SECTION I – STAKEHOLDER COMMUNICATIONS

35. Do you think the authority is doing a good job of communicating effectively with government, our stakeholders (staff, physicians, volunteers, local community officials and leaders) and the public generally? Yes Somewhat No

36. Do you think the Board's new process for engagement with stakeholders and the general public is effective? Yes Somewhat No

SECTION J – BOARD COMMITTEE FUNCTION

Identify the Board Committee(s) of which you are a member: _____

If you serve as Chair of the above Committee, please check this box:

37. Do you think the committee(s) is effective in carrying out its mandate? Yes Somewhat No

38. Do you feel the committee(s) is confronting important, meaningful issues? Yes Somewhat No

39. Do you feel the committee(s) is able to make collective judgments about important matters? Yes Somewhat No

40. Do you feel you have the knowledge and expertise to make a significant contribution and fulfill the mandate of the committee(s) you have been appointed to? Yes Somewhat No

What further education/training would be valuable to you?

41. Do you have suggestions or feedback on improving the effectiveness of the Committee(s) of which you are a member?
