



Pemberton Memorial Chapel
Client Agreement
Please Read and Keep for your Reference



TERMS:

1. The Client signing this agreement will be responsible for ensuring that all attendees adhere to the following terms for the use of the Chapel. Note: This is a one-time agreement and is not transferable
2. The maximum number of persons in the Chapel is limited to one hundred (100), but available seating is for ninety (90).
3. Fees are refundable up to two (2) months prior to the event.
4. Access to the Organ Loft is restricted. By prearranged permission a key to the Organ Loft may be obtained and signed for from the Pemberton Chapel Operating Committee (PCOC).
- 5.
6. The Chapel, both levels, and the Atrium (Entry) are No Smoking Areas. **No alcohol, confetti, food or drink, or burning of candles or incense is permitted.** The Vancouver Island Health Authority's (VIHA) Protection Services routinely surveys the Chapel.
7. The Client is to report any damages or other problems immediately to the Protection Services Department. Local 8575 or Tel. 250-370-8575
 Any damage incurred will be assessed by the PCOC, and the Client will be billed for the damage by the VIHA Accounting Department.
 The Chapel must be left as you found it and the Organ Loft key (if used) must be returned immediately to a PCOC member.

WAIVER AND INDEMNITY CLAUSE

The Client accepts and will use the Chapel at their own risk and agrees that the Vancouver Island Health Authority, herein referred to as the VIHA, nor its respective officers, employees, servants, agents, heirs, successors and assigns have made any warranties or representations respecting the suitability or condition of the Chapel. The Client further agrees that it will indemnify and save harmless the VIHA and its respective officers, employees, servants, agents, heirs, successors and assigns from and against any and all claims whatsoever, including all damages, liabilities, expenses, costs, including legal or other fees, incurred in respect of any such claim(s) or any action(s) or proceeding(s) brought thereon arising directly or indirectly from or in connection with this granting of this permit and the use of the Chapel.

The Client understands and agrees that this Permit may be revoked or cancelled at any time with or without cause. The VIHA will make every reasonable attempt to provide a minimum 48 hours notice of a cancellation to the Client.

The Applicant warrants and represents that if he/she executed this Application on behalf of a Group that the Applicant has sufficient power, authority and capacity to bind the Group with his/her signature.

The Client, in consideration of being granted permission to use the Chapel agrees to be bound by the Terms and Regulations referred to above and if the Applicant represents a group, the Applicant agrees to inform all responsible officials associated with the Group of the Terms and Regulations and Waiver and Indemnity Clause.

Client Agreement – Form

Please Complete and Return to RJH Chaplain

Royal Jubilee Hospital, 1952 Bay Street, Victoria, BC V8R 1J8 (250) 370-8207
peter.shurvin@viha.ca

Applicant Name:		Group:
Status (volunteer, staff, RJHNAA, patient):		
Address:		
Address – email:		
Phone Work:	Home:	Cell:
Type of event:	Date:	Time:
If Rehearsal:	Date:	Time:
Organist Name:	Phone:	
The fee, per event is \$250.00		
Cheque Enclosed <input type="checkbox"/> Please make payable to “VIHA Pemberton Chapel Fund”		

I have read the Client Agreement and the Waiver and Indemnity Clause and will comply with the said documents.

Signature of Applicant	Date
Print Name	