

Summary/Overview

In a letter to Nanaimo physicians dated June 28, 2016, Island Health’s President and Chief Executive Officer, Dr Brendan Carr committed to 8 specific actions including “7. *Establishing a collaborative working group to complete a 5-year tertiary services development plan for the NRGH site within the next six months*”.

Your responses to the following questions will help:

- inform some early planning work and preparation for a kickoff meeting in September when more physicians and other key stakeholders are available to participate;
- shape the direction of our initial data analysis and other information gathering; and,
- provide greater insight from physicians and other key stakeholders prior to convening the Collaborative Working Group.

Please review the questions below and send your responses to either of the following people on the Planning team. While we will continue to seek input from all stakeholders throughout this process, **we are requesting responses to these initial questions by September 8th** in order to present the initial results at the kickoff meeting in September.

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Questions

1. From your perspective what are the drivers/circumstances that have led to this process being necessary?
2. What principles should guide the tertiary services planning process (e.g.: sustainability, patient-centredness, evidence-based, public acceptability, etc.)?
3. What problems need to be addressed? What issues could be resolved or ameliorated through the creation of this 5 year tertiary services development plan?
 - a. While we will be examining available data to support the planning process, in your opinion, are there specific services/programs/issues that need to be considered during this collaborative process? What underlying evidence/issues/data might support a closer examination of the services/programs/issues you have named?
 - b. What specific programs and services should be out of scope (“no fly zones”) for this plan? (not practical, achievable, affordable, sustainable, etc.)
 - c. Are there any existing or potential constraints or realities that you are aware of that need to be addressed or acknowledged within the scope of this planning process?

Initial Consultation Questions for NRGH Tertiary Planning

August 4, 2016

4. What types of data or sources of evidence would you expect to see to support this tertiary services development plan?
5. Who are the key stakeholders that you believe we need to collaborate with and/or consult in order to be successful in this process?
6. What does success for this process look like to you?
7. Are there specific activities or processes related to the development of the Five Year Tertiary Services Development Plan that would increase your confidence in it as a guide for moving forward?
8. What can the Planning Department do to increase the effectiveness and integrity of this planning process?
9. Dr. Carr's June 28, 2016 letter committed to having the NRGH Tertiary Services Development Plan complete within six months (by December 31, 2016). Are there any events or information you know of that may impact the schedule to complete the 5 Year Tertiary Services Development Plan before the end of December (e.g., absences of key stakeholders, decisions or processes that could impact the direction of the plan, periods of heavy workload that would draw focus away from completing the plan, etc.)?
10. How would you like to be involved in this process?
 - a) Would you be willing to participate in a collaborative working group or other structure to contribute to the development of the tertiary plan? *(Note: the Collaborative Working Group will include representation from NRGH site leadership, Island-wide program leads, physicians, patients/family representatives and a few other key stakeholder representatives. Through the planning process the Collaborative Working Group will endeavour to seek input from all stakeholders regardless of whether they are actively participating on the working group.)*
 - b) What modes of communication would work best for you to receive updates on this process?
11. Are there any key risks we should be aware of as we start this work? If so, do you have any advice on how to mitigate these risks?
12. Are there any other questions you were expecting us to ask, or any other information you think is important for us to know as we begin?