

## Designated FOI Officers for the release of records

### North Island Sites – Health Records

Location where care received	Program Area / Care Services received	Designated FOI Officer and contact information
<b>Alert Bay</b> <ul style="list-style-type: none"> <li>Cormorant Island Health Centre</li> </ul> <b>Port McNeill</b> <b>Port Hardy</b> <ul style="list-style-type: none"> <li>Eagle Ridge Manor</li> </ul>	<b>Acute Care</b> <i>Most Hospital Services and Health Records</i> <b>Child, Youth &amp; Family Care</b> <b>Residential Care</b> <b>Senior's Health</b> <b>Home &amp; Community Care</b> <i>Including Home Support</i> <b>Public Health</b> <b>Nursing Centre Care</b>	<b>Cathy Kennedy</b> Health Records Department Port Hardy Hospital 9120 Granville Street Port Hardy, BC V0N 2P0 Phone: 250.902.6027 Fax: 250.902.6030 Email: <a href="mailto:cathy.kennedy@viha.ca">cathy.kennedy@viha.ca</a>
<b>Port Hardy</b>	<b>Mental Health and Substance Use (MHSU)</b> <i>Outpatient Services</i>	See Cheryl Wolosch below
<b>Campbell River</b> <ul style="list-style-type: none"> <li>North Island Hospital - Campbell River &amp; District</li> <li>Yucalta Lodge</li> </ul>	<b>Acute Care</b> <i>Most Hospital Services and Health Records</i> <b>Child, Youth &amp; Family Care</b> <b>Residential Care</b> <b>Senior's Health</b> <b>Home &amp; Community Care</b> <i>Including Home Support</i> <b>Public Health</b> <b>Nursing Centre Care</b> <b>Mental Health and Substance Use (MHSU)</b> <i>Outpatient Services</i>	<b>Cheryl Wolosch</b> Health Records Department Campbell River District Hospital (2 days/week) 375-2nd Avenue Campbell River, BC V9W 3V1 Phone: 250.286.7100 ext. 67249 Fax: 250.286.7124 <b>Also at:</b> Health Records Department Comox Valley Hospital (3 days/week) 101 Lerwick Road Courtenay BC V9N 0B9 Phone: 250.331.5900 Ext.65137 FAX: 250.331.8660 Email: <a href="mailto:cheryl.wolosch@viha.ca">cheryl.wolosch@viha.ca</a>
<b>Courtenay/Comox Valley</b> <ul style="list-style-type: none"> <li>North Island Hospital – Comox Valley Hospital</li> <li>Health Records from the now closed St. Joseph's General Hospital.</li> <li>Cumberland Lodge</li> </ul>	<b>Acute Care</b> <i>Most Hospital Services and Health Records</i> <b>Child, Youth &amp; Family Care</b> <b>Residential Care</b> <b>Senior's Health</b> <b>Home &amp; Community Care</b> <i>Including Home Support</i> <b>Public Health</b> <b>Nursing Centre Care</b> <b>Mental Health and Substance Use (MHSU)</b> <i>Outpatient Services</i>	<b>Mary Meyer</b> Health Records Department Comox Valley Hospital 101 Lerwick Road Courtenay BC V9N 0B9 Phone: 250.331.5900 Ext. 65519 FAX: 250.331.8660 Email: <a href="mailto:mary.meyer@viha.ca">mary.meyer@viha.ca</a>

**Central Island Sites – Health Records**

Location where care received	Program Area / Care Services received	FOI Officer and contact information
<b>Port Alberni</b> <ul style="list-style-type: none"> <li>West Coast General Hospital</li> <li>Westhaven</li> </ul>	<b>Acute Care</b> <i>Most Hospital Services and Health Records</i>  <b>Residential Care</b>  <b>Home &amp; Community Care</b> <i>Including Home Support</i>  <b>Mental Health &amp; Substance Use Services</b> <i>Both Inpatient and Outpatient Services</i>	<b>Lorna Elliot</b> Health Records Department West Coast General Hospital 3949 Port Alberni Highway Port Alberni, BC V9Y 4S1 Phone: 250.731.1370 ext.48121 Fax: 250.724.8810 Email: <a href="mailto:lorna.elliott@viha.ca">lorna.elliott@viha.ca</a>
<b>Tofino</b> <ul style="list-style-type: none"> <li>Tofino General Hospital</li> </ul>	<b>Acute Care</b> <i>Most Hospital Services and Health Records</i>	<b>Jeanette Martinolich</b> Health Records Department Tofino General Hospital PO Box 190 Tofino, BC V0R 2Z0 Phone: 250.725.4010 ext 64124 Fax: 250.725.4014 Email: <a href="mailto:jeanette.martinolich@viha.ca">jeanette.martinolich@viha.ca</a>
<b>Chemainus</b> <ul style="list-style-type: none"> <li>Chemainus Health Care Centre</li> </ul> <b>Ladysmith</b> <ul style="list-style-type: none"> <li>Ladysmith Community Health Centre</li> <li>Ladysmith Family Practice Clinic</li> </ul> <b>Nanaimo</b> <ul style="list-style-type: none"> <li>Nanaimo Regional General Hospital</li> <li>Dufferin Place</li> <li>Kiwanis Lodge</li> <li>Malaspina Gardens</li> <li>Wexford Creek</li> </ul> <b>Parksville</b> <ul style="list-style-type: none"> <li>Oceanside Health Center</li> <li>Trillium Lodge</li> </ul>	<b>Acute Care</b> <i>Most Hospital Services and Health Records</i>  <b>Residential Care</b>  <b>Continuing Care</b>  <b>Home &amp; Community Care</b> <i>Including Home Support</i>  <b>Public Health</b>  <b>Mental Health &amp; Substance Use Services</b> <i>Both Inpatient and Outpatient Services</i>  <b>NRGH Pain Clinic</b>	<b>Kathleen Kiiskila</b> Health Records Department Nanaimo Regional General Hospital 1200 Dufferin Crescent Nanaimo, BC V9S 2B7 Phone: 250.755.7691 ext. 53056 Fax: 250.755.7659 Email: <a href="mailto:kathleen.kiiskila@viha.ca">kathleen.kiiskila@viha.ca</a>
<b>Duncan</b> <ul style="list-style-type: none"> <li>Cowichan District Hospital</li> <li>Cowichan Lodge</li> <li>Cairnsmore</li> </ul>	<b>Acute Care</b>  <b>Residential Care</b>  <b>Public Health</b>  <b>Home &amp; Community Care</b> <i>Including Home Support</i>  <b>Mental Health &amp; Substance Use Services</b> <i>Both Inpatient and Outpatient Services</i>	<b>Kathleen Kiiskila</b> Health Records Department Cowichan District Hospital 3045 Gibbins Road Duncan, BC V9L 1E5 Phone: 250.737-2030 ext. 44253 Fax: 250.709.3006 Email: <a href="mailto:kathleen.kiiskila@viha.ca">kathleen.kiiskila@viha.ca</a>

**South Island Sites – Health Records**

Location where care received	Program Area / Care Services received	FOI Officer and contact information
<p><b>Royal Jubilee Hospital (RJH)</b></p> <p><b>Gorge Road Hospital (GRH), Glengarry, Aberdeen, Mt. Tolmie</b></p>	<p><b>Acute Care</b> <i>Inpatient and Outpatient</i></p> <p><b>Mental Health and Substance Use (MHSU)</b> <i>(Inpatient Services at RJH)</i></p> <p><b>RJH Pain Clinic</b></p> <p><b>Residential Care</b> <i>(limited sites)</i></p>	<p><b>Corinne Dejong (RJH) &amp; Cheryl Alexander</b> Health Records Department Royal Jubilee Hospital 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8549 ext. 18549 Fax: 250.370.8550 Email: <a href="mailto:corinne.dejong@viha.ca">corinne.dejong@viha.ca</a></p>
<p><b>Saanich Peninsula Hospital (SPH)</b></p>	<p><b>Acute Care</b> <i>Inpatient and Outpatient</i></p>	<p><b>Amanda Kormansek (LMH/SPH)</b> Health Records Department Saanich Peninsula Hospital 2166 Mount Newton Cross Road Saanichton, BC V8M 2B2 Phone: 250.544.7676 ext: 23422 Fax: 250.652.7521 Email: <a href="mailto:amanda.kormansek@viha.ca">amanda.kormansek@viha.ca</a></p>
<p><b>Victoria General Hospital (VGH)</b></p>	<p><b>Acute Care</b> <i>Inpatient and Outpatient</i></p>	<p><b>Corri Vanlierop (VGH/QAC) &amp; Cheryl Alexander</b> Health Records Department Victoria General Hospital 1 Hospital Way Victoria, BC V8Z 6R5 Phone: 250.370.8111 ext. 15540 Fax: 250.727.4114 Email: <a href="mailto:corri.vanlierop@viha.ca">corri.vanlierop@viha.ca</a></p>
<p><b>Queen Alexandra Centre for Children (QAC)</b></p>	<p><b>Acute Care</b> <i>Inpatient and Outpatient</i></p> <p><b>Children, Youth, and Family Mental Health (CYFMS) Services</b> <i>Ledger House</i></p>	<p><b>Corri Vanlierop (VGH/QAC) &amp; Cheryl Alexander</b> Health Records Department Queen Alexandra Centre for Children 2400 Arbutus Road Victoria, BC V8N 1V7 Phone: 250.519.6733 Fax: 250.519.6928 Email: <a href="mailto:corri.vanlierop@viha.ca">corri.vanlierop@viha.ca</a></p>
<p><b>Lady Minto / Gulf Islands Hospital</b></p> <p><b>Lady Minto Residential Care</b></p> <p><b>Outpatient, Emergency &amp; Continuing Care</b></p>	<p><b>Acute Care</b> <i>Most Hospital Services and Health Records</i></p> <p><b>Continuing Care</b></p> <p><b>Residential Care</b></p>	<p><b>Amanda Kormansek (LMH/SPH)</b> Health Records Department Lady Minto / Gulf Islands Hospital 135 Crofton Road Saltspring Island, BC V8K 1T1 Phone: 250.538.4806 Fax: 250.538.4807 Email: <a href="mailto:amanda.kormansek@viha.ca">amanda.kormansek@viha.ca</a></p>
<p><b>South Island Outpatient Mental Health and Substance Use Records</b></p> <p>General Psychiatry Services, Schizophrenia</p>	<p><b>Mental Health and Substance Use (MHSU)</b> <i>Outpatient Services</i></p>	<p><b>Liane Shott</b> MHSU, Island Health South Island 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8111 ext.12499 Fax: 250.519.1616 Email: <a href="mailto:liane.shott@viha.ca">liane.shott@viha.ca</a></p>

## Designated FOI Officers for the release of records

Location where care received	Program Area / Care Services received	FOI Officer and contact information
<p>Services, Mood Disorders Services, Anxiety Clinic, Integrated Mental Health Crisis Response Team (EMHS)</p> <p>USTAT/Group Services, Developmental Disability Mental Health Team, Adult Addiction Outpatient Services, Withdrawal Management Services, Assertive Community Treatment (ACT) Team, Perinatal Mental Health Services, MHSU Outreach Teams, MHSU Housing &amp; Seven Oaks</p> <p><b>Residential psychiatry visits at</b> Glengarry, Aberdeen, Mt. Tolmie, Oak Bay Lodge, Priory/Heritage Woods (JDF)</p>		
<p><b>South Island Health Units</b></p> <ul style="list-style-type: none"> <li>• Goldstream CHS</li> <li>• Esquimalt Health Unit</li> <li>• Victoria Health Unit</li> <li>• Saanich Health Unit</li> <li>• Gordon Head/Oak Bay CHS</li> <li>• Peninsula Health Unit</li> <li>• Saltspring Island Health Unit</li> </ul>	<p><b>Community Health</b></p> <p><b>Home &amp; Community Care</b> <i>Including Home Support and Seniors Outreach Team (SORT)</i></p> <p><b>Public Health</b></p> <p><b>Community Children, Youth, and Family Mental Health (CYFMS) Services</b> <i>Community Counselling services</i></p>	<p><b>Island Health Corporate FOI Office</b> Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8043 ext. 18043 Fax: 250.519.1908 Email: <a href="mailto:FOI@viha.ca">FOI@viha.ca</a></p>

**All Island Health**

Location of Records	Record Types	FOI Officer and contact information
<p><b>All Island Health</b></p>	<p><b>Supplies/Equipment Service Contracts/Capital Equipment Purchases</b></p> <p><b>Purchasing/Contracts</b></p> <p><b>Patient Care Quality</b></p> <p><b>Licensing Records</b></p> <p><b>Environmental Health</b></p> <p><b>Finance Records</b></p> <p><b>Tobacco Control</b></p> <p><b>Corporate Records</b></p> <p><b>Employee Records (Payroll, Job Description, HR, Benefits, Occupational Health &amp; Safety)</b> <i>Please submit requests for employee records using our Employee Records Request Form available on our website</i></p> <p><b>Health Records for subsidized beds in contracted Residential Care sites</b> <i>Island Health is only able to obtain Health Records for subsidized beds in contracted Residential Care facilities. For Health Records for non-subsidized beds or for other records, please contact the contracted Residential Care site directly.</i></p>	<p><b>Island Health Corporate FOI Office</b> Information Stewardship, Access and Privacy 1952 Bay Street Victoria, BC V8R 1J8 Phone: 250.370.8585 Fax: 250.519.1908 Email: <a href="mailto:FOI@viha.ca">FOI@viha.ca</a></p>